



Nursing Care Quality Assurance Commission Continuing Competency Sub-Committee Meeting

Tuesday, December 19, 2006 ~ 7:00pm to 9:00pm
Point Plaza East – Conference Room 152

MEETING MINUTES

Members: Todd Herzog, Chair; Cheryl Payseno, Pro-tem Member; Diane Saunders, Nurse Administrator; Judy Personett, Nurse Administrator; Marianne Williams, Advanced Practice Member; Linda Batch, LPN; and Robert Salas, BSN, RN; Sue Woods, RN, PhD.

DOH Staff: Chuck Cumiskey, Nursing Practice Manager; Usrah Claar-Rice, Nursing Education Manager; Kim Sobol, Secretary/note taker

I. Call to order/Roll Call

The meeting Commenced at 7:02p

Member's present: Todd, Cheryl, Diane, Judy, Marianne, Linda and Robert

Staff Present: Chuck, Usrah and Kim

II. Approval of minutes from the November 21 meeting

The minutes were approved.

III. Old business

- A. Advisory Group – Brief discussion with no action, this topic will be discussed in January.
- B. Grant – Chuck gave a report on the status of the grant process. There are two possible nurses who are willing to assist. In addition, Chuck is scheduled to meet with Alexis Wilson, a private consultant, in January with Paula Meyer. Ms. Wilson has experience in the grant process which will be extremely helpful. The members discussed the outcome measurements should be decided after they find a consultant.
- C. Talking Points – Brief discussion with no action, this topic will be discussed in January.
- D. Pilot Sites – Chuck gave a report that Providence St. Peter Hospital and Kindred Hospital are still willing to participate in the portfolio project. The members discussed in great length how the portfolios measure competency. The members concluded that the portfolios are a good idea but are not a way to measure competency. They need to be supplemented in some way to show competency.

The members discussed adding a questionnaire to the pilot sites portfolio. Some of the proposed questions to ask the pilot sites are:

- 1) Does the portfolio relate to competency?
- 2) How does it relate?
- 3) Do you do continued education?

In addition, the members want to emphasize the importance of continuing education as a good way to measure competency.

- E. Second phase for portfolio surveys – Quality Improvement Plan – The members discussed postponing the second phase of the portfolios until after the Commission meeting in January.

IV. New business

F. Strategic Plan – This topic will be discussed in January after the Full Commission discuss the committee's change in strategy.

G. Next Meeting Date – Tuesday, January 16, 2006

V. Adjournment

Meeting was adjourned at 8:28pm